Resolution No.: 18-542
Introduced: June 28, 2016
Adopted: June 28, 2016

COUNTY COUNCIL
FOR MONTGOMERY COUNTY MARYLAND

Lead Sponsor: County Council

SUBJECT: Approval of Executive Regulation 15-16, Automation Enhancement Fee

Background

1. The Montgomery County Code, under Chapters 8 (Buildings), 17 (Electricity), 27A (Individual Water Supply and Sewage Disposal Facilities), 22 (Fire Safety Code), 30 (licensing and Regulations Generally), and 47 (Vendors), authorizes the County Executive to adopt regulations concerning fees under Method (2).

2. Regulation 15-16 would reduce the automation enhancement fee from 5 percent to zero.

3. On June 16, 2016, the County Council received Executive Regulation 15-16.

4. The Council reviewed the regulation under Method (2) of County Code §2A-15. The regulation is consistent with the Council's approval of the budget for the Department of Permitting Services.

5. Under Method (2), the Council may approve, disapprove, or extend the time for action within 60 days of receiving the regulation. In the absence of Council action, the regulation is deemed approved as submitted.

Action

The County Council for Montgomery County, Maryland approves the following resolution:

The County Council approves Executive Regulation 15-16, Automation Enhancement Fee.

This is a correct copy of Council action.

Linda M. Lauer

Linda M. Lauer, Clerk of the Council

MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive, 101 Monroe Street, Rockville, Maryland 20850

Subject: **Automation Enhancement Fee**	**Number:** **15-16**
Originating Department: DEPARTMENT OF PERMITTING SERVICES	**Effective Date:** July 1, 2016

Montgomery County Regulation on

ADOPTION OF AUTOMATION ENHANCEMENT FEE

DEPARTMENT OF PERMITTING SERVICES

Issued by County Executive
Regulation No. 15 - 16
COMCOR No. 08.24B.02

Authority: Montgomery County Code, as amended, Sections 8-13, 8-24,8-25,8-28,17-2,17-10,17-20,17-25,17-27 19-6,19-17,19-30,19-38,19-45,19-67, 22-13, 27A-5(e), 30-2, 30-11, 49-7, and 49-35
Amends Regulation 13-13 Adoption of Automation Enhancement Fee
Council Review: Method 2 under Code Section 2A-15
Register Vol. 30, Issue 5

Comment Deadline: May 31, 2016
Effective Date: July 1, 2016
Sunset Date: None

SUMMARY: This regulation amends the automation enhancement fee collected for the costs of automation and technology systems and services from 5% of the regular fee to 0%.

STAFF CONTACT: Hadi Mansouri
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ADDRESS: Department of Permitting Services 255 Rockville

BACKGROUND INFORMATION: The services provided by the Department of Permitting Service, and its interactions with customers, are delivered through business processes that are technology supported and dependent. The department has used technology in connection with permits, inspections, accounting and reporting since before 1998. Over the years, the department has expanded its use of technology to include development, implementation and support for electronic plans and electronic permits filing, review, processing, management, and fee collection and for improved customer service. In fiscal year 2016, projected revenues exceed the department's adopted budget. The department has concluded that the costs necessary to support administrative and enforcement activities within the development process can be supported by the regular permitting fees collected in fiscal year 2017.

MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive, 101 Monroe Street, Rockville, Maryland 20850

Subject: Automation Enhancement Fee	**Number:** 15-16
Originating Department: DEPARTMENT OF PERMITTING SERVICES	**Effective Date:** July 1, 2016

COMCOR 08.24B.02 Adoption of an Automation Enhancement Fee

08.24B.02.01 Authorization

This regulation is adopted pursuant to the authority set forth in Sections 8-13, 8-24, 8-24C, 8-24D, 8-25, 8-26, 8-28, 17-2, 17-10, 17-20, 17-25, 17-27, 19-6, 19-17, 19-30, 19-38, 19-45, 19-67, 22-13, 27A-5(e), 30-2, 30-6, 30-11, 49-7, and 49-35 of the Montgomery County Code, as amended, in order to modify the automation enhancement fee for those administrative and enforcement activities within the development process for which the department is responsible. It is appropriate to set an automation enhancement fee schedule at a rate which will ensure the department will be able to pay for the automation and computer systems and services.

08.24B.02.02 Fee Rates

The automation enhancement fee is 0% of the regular fee, which has already been set by Council Resolution or Executive Regulation previously approved, for any permit, license, or activity for which the department is responsible. The automation enhancement fee is an addition to the regular fee and must be paid at the same time that the regular fee is due to the department.

08.24B.02.03 Effective Date: This regulation is effective on July 1, 2016.

Isiah Leggett, County Executive — Date: 6/16/2016

Approved as to form and legality:

Office of the County Attorney — Date: 9 June 2016