Department of Permitting Services
255 Rockville Pike, 2nd Floor
Rockville, MD 20850-4166
Phone: 311 in Montgomery County or (240) 777-0311
Fax (240)-777-6262
http://www.montgomerycountymd.gov/permittingservices

DPS

Demolition Application Notice Sign

Related to Applications for Demolition Permits

When is the Demolition Application Notice sign required?

When an application has been submitted to DPS to demolish structure or dwelling.

What information does the sign provide?

The sign will have the date the application was received by DPS and appeal information.

When must the sign be posted?

The sign must be posted on the property within 3 days of submitting the application to DPS and must remain posted on the property for 10 days.

Where must the sign be posted?

The sign must be located on the side of the lot/parcel, which provides principal access to the street or right-of-way. It must be conspicuously posted not more than 5 feet from the front property line and mounted at least 30 inches, but not more than 60 inches, above the ground.

How will DPS know that the sign has been posted?

Within three days after the application has been submitted to DPS, a DPS inspector will inspect the site to ensure the sign is posted and in the correct location. If it is not posted or in the wrong location the DPS inspector will notify the applicant to post the sign, reschedule an inspection and the permit will not be issued until at least 10 days after the inspector observes and approves the posting of the sign. Prior to the third re-inspection and each subsequent re-inspection the applicant must pay an additional fee for each inspection.

How can I find out what is to be demolished?

Call 311 in Montgomery County or 240-777-0311 outside of Montgomery County and provide the customer service representative with the address where the Demolition Application Notice is posted.