



DPS

**Montgomery County
Department of Permitting Services**

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Sediment Control ePlans Submittal Requirements

The following plans should be uploaded into the Drawings folder:

- Set of Erosion and Sediment Control plans that includes stormwater management design. The plans must be prepared and certified by a professional engineer, land surveyor or landscape architect registered in the State of Maryland.
- Each plan sheet must be uploaded as a single file PDF using the correct file name convention into the Drawings folder.
- Other drawings may be required as determined by the plans reviewer.

The following documents should be uploaded into the Documents folder:

- A set of computations, required soils report and a detailed narrative.
- Proof of Ownership – SDAT or HUD1 settlement document.
- An estimate of stormwater management costs for the project.
- Each document may be uploaded as a multi-page single file PDF.
- Other documents may be required as determined by the plans reviewer.

File Name Convention for Sediment Control Plan Sheets:

Sheet/Drawing Type	Sheet/Drawing Reference Number	Acceptable ePlans File Name	Number of Characters
Engineered SC	0001-999	SC0001	6
Engineered SC for Single Family Lot	0001-999	SCSF0001	8
Small Land Disturbance Activity	0001-999	SLDA0001	8
Rough Grading/Add SWM/Add	0001-999	SCR0001	7
As-Built	0001-999	SCAB0001	8
Owner Transfer Agreement	0001-999	SCOT0001	8
Permit Transfer	0001-999	SCPT0001	8
Forest Harvest	0001-999	SCFH0001	8

“001 denotes the first page in a set of drawings, the file name for the second page would end in 002 and so on.