



Isiah Leggett
County Executive

BULLETIN

MONTGOMERY COUNTY DEPARTMENT OF PERMITTING SERVICES



Carla Reid Joyner
Director

REVISED FEES EFFECTIVE JULY 1, 2007 6.7% INCREASE

THE FOLLOWING FEES SUPERSEDE FEES IN

Council Resolution 15-1460 Adopted May 17, 2006 Increase in Fees for Nonconforming Use Certification

The Department of Permitting Services may raise this fee annually by regulation by a percentage that does not exceed the rate of the increase (if any) in the department's approved personnel costs for the then-current fiscal year compared to the approved personnel costs for the preceding fiscal year. For fees of \$100 or more, the Director must calculate the revised fee to the nearest five dollars. For fees under \$100, the Director must calculate the revised fee to the nearest dollar. The Director must publish the amount of this adjustment not later than July 1 of each year.

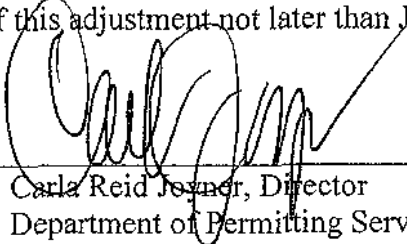
SUBJECT: Fee for Increase in Nonconforming Use Certification

Background

1. DPS was established as a fee-supported enterprise within the Executive Branch of Montgomery County in 1996. Revenues that support the Department are established by Method 2 or Method 3 Executive Regulations and by County Council resolution.
2. DPS currently performs the following functions in processing applications for Nonconforming Use Certifications. DPS reviews Nonconforming Use applications for completeness and inspects the property for compliance with the County Code. A considerable amount of research is required to verify historical data about the property. DPS staff also responds to complaints regarding properties with valid and potential nonconforming uses.
3. The fee for Nonconforming Use Certificates will cover all resources required to administer and enforce the Nonconforming Use Certificate.
4. On May 17, 2006 the fee for Nonconforming Use Certifications was established as \$165.00.

Action

1. The fee for a Nonconforming Use Certification is \$175.00.
2. The fee for Nonconforming Use Certificates must be paid at the time of application submittal.
3. The Department of Permitting Services may raise this fee annually by regulation by a percentage that does not exceed the rate of the increase (if any) in the department's approved personnel costs for the then-current fiscal year compared to the approved personnel costs for the preceding fiscal year. For fees of \$100 or more, the Director must calculate the revised fee to the nearest five dollars. For fees under \$100, the Director must calculate the revised fee to the nearest dollar. The Director must publish the amount of this adjustment not later than July 1 of each year.



Carla Reid Joyner, Director
Department of Permitting Services



Date

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