



DEPARTMENT OF PERMITTING SERVICES

Isiah Leggett
County Executive

MEMORANDUM

Carla Reid Joyner
Director

April 9, 2007

TO: Katherine Freeman
Executive Secretary to the Board of Appeals

FROM: Reginald Jetter, Division Chief Casework Management
Department of Permitting Services

SUBJECT: Administration Fee for Special Exception Program

The purpose of this memo is to document changes to the administration fee for Special Exception Program authorized by County Council Resolution 15-170 adopted on May 14, 2003. Resolution 15-170 states:

“The fee amount is indexed to the annual average increase in the Consumer Price Index for all urban consumers for the Washington-Baltimore Metropolitan area. The indexed fee as included in the recommended FY04 Operating Budget is \$78

The County council for Montgomery County Maryland approves the following resolution

- Increase the \$78 Special Exception Administration fee effective July 1, 2003, to \$90. The fee is collected by the Department of Permitting Services annually and remitted to the General Fund/Board of Appeals revenue account. Payment of the fee is coordinated with the schedule of now in place for payment of the special exception enforcement fee.”

On July 1, 2004 the Administration Fee for the Special Exception Program was increased by the Consumer Price Index of 2.8% to a fee of \$93.00

On July 1, 2005 the Administration Fee for the Special Exception Program was increased by the Consumer Price Index of 2.6% to a fee of \$95.00.

On July 1, 2006 the Administration Fee for the Special Exception Program was increased by the Consumer Price Index of 2.6% to a fee of \$97.00.

On July 1, 2007 the Administration Fee for the Special Exception Program will be increased by the Consumer Price Index of 3.05% to a fee of \$100.00

Cc: Belinda Bunggay
Jeffrey Zyontz
Tom Laycock
Sandra Batterden