



Department of Permitting Services
 Division of Building Construction
 255 Rockville Pike, 2nd Floor
 Rockville, MD 20850-4166
 Phone: 311 in Montgomery County or (240) 777-0311
 Fax (240)-777-6262
 http://www.montgomerycountymd.gov/permittingservices



Application For Major Equestrian Event

DATE OF APPLICATION _____ DATE(S) OF EVENT _____

Location of Equestrian Event

Street Number _____ Street _____ City _____ Zip _____

Lot(s) _____ Block _____ Subdivision _____

Nearest Cross Street _____

OF ACRES _____

Applicant Information

Email Address: _____

Name of Applicant _____

Daytime Phone #: _____

(Permit will be issued to applicant)

Company Represented if Applicable _____

Address _____ City _____ State _____ Zip _____

Event Information

Day Of The Week _____ Hours Of Event (Begin) _____ (End) _____

Number Of Consecutive Days _____

Number Of Participants _____ Number of Anticipated Spectators _____

Roadway With Direct Access _____

The Following 3 Items Must Be Submitted With This Application

- Prepare a traffic control plan and submit two sets of the plans and one site plan to the county's traffic control and lighting engineering team in the Department of Public Works and Transportation. Detailed traffic control preparation guidelines and standards may be found on the [Department of Transportation](#) website.
- Obtain a nutrient management plan prepared by a qualified professional, and a soil conservation and water quality plan prepared by the Montgomery Soil Conservation District Board.
- Prepare a lighting plan for lighting of outdoor arenas where the lighting directs light downward and does not produce glare or direct light onto nearby properties and submit the plan to the Planning Board staff for approval. The Planning Board must approve this plan before an electrical permit may be issued.

AUTHORIZED AGENT AFFIDAVIT: I hereby declare and affirm, under the penalty of perjury, that:

1. I am duly authorized to make this permit application on behalf of: _____
(Please print property owner's name)

2. The event proposed by this application is authorized by the property owner; and
3. All matters and facts set forth in this Affidavit are true and correct to the best of my knowledge, information and belief.

(Agent's Signature) Date (Print Name)

TO BE READ BY THE APPLICANT

Any information that the applicant has set forth in this application that is false or misleading may result in the rejection of the application. A condition for the issuance of this permit is that the proposed event will comply at all times with the regulations set forth by all applicable government agencies. I hereby declare and affirm, under the penalty of perjury, that all matters and facts set forth in the major equestrian event application are true and correct to the best of my knowledge, information and belief.

(Applicant's Signature) Date (Print Name)

Zoning Use Category: _____

For Office Use Only Do Not Write Below This Line

Zoning Type: _____ **Zoning Sheet:** _____

Traffic Plan Completed _____

Nutrient Management Plan Completed _____

Lighting plan approved by Planning Board _____

Site Plan 2 copies _____

Parking Required _____

Parking Provided _____

Special Exception Case Number: _____

Secondary Use: _____ @ _____ %

Approved **Disapproved**

Reason for Disapproval:

Reviewer

DATE