



Department of Permitting Services
Building Construction Division
255 Rockville Pike, 2nd Floor
Rockville, MD 20850-4166
Phone: 311 in Montgomery County or (240)-777-0311
Fax (240)-777-6262
<http://www.montgomerycountymd.gov/permittingservices/>



Notice

Changes to the Residential Special Inspections Program

For Third Party Inspection Certification of Footing, Back-fill and Slabs.

The Department of Permitting Services (DPS) wants to notify you about the upcoming changes to the Residential Special Inspections Program*. Consequently, DPS has scheduled a series of three meetings - *see below* - to present these changes. DPS expects current authorized individuals to be present at one of the **must-attend** meetings to learn about the new procedures and to update their previously provided personal information.

Please bring your current license number, address, contact phone number and **e-mail address**. DPS will use **only** the provided email address for future communication and program updates.

Failure to attend at least one (1) of these meetings will result in the **revocation of authorization** to participate in the program. If you have any questions please call Montgomery County Department of Permitting Services at 311 or 240-777-0311 if outside the county.

To register, please call Amy Edwards at 240-777-6316 or send her an email at amy.edwards@montgomerycountymd.gov .

Thank you for your cooperation.

Meeting Location

Executive Office Building Auditorium
101 Monroe St., Rockville, MD 20850
November 28, 2:00-3:30 PM
November 29, 9:00-10:30 AM
December 2, 2:30-4:00 PM

*Residential means: Pertaining to detached one-and-two-family dwellings and townhouses not more than three stories above grade plane in height with separate means of egress.

Attention Builders/Contractors: If you take advantage of the Special Inspection Program, using **approved third party inspectors for footings, back-fill and slab inspections**, it is recommended you attend one of these meetings.