

**DPS****Montgomery County
Department of Permitting Services**

255 Rockville Pike, 2nd Floor
Rockville, MD 20850-4166
Phone: 311 in Montgomery County or (240)777-0311
Fax: (240)777-6262
<http://www.montgomerycountymd.gov/>

**Statewide Reciprocal License Procedure
Master Electrician****Application Requirements for Reciprocal Electrical License with State of Maryland Master Electrician License**

An applicant who is reciprocating from the State of Maryland is qualified to be licensed in Montgomery County without examination by the Montgomery County Board of Electrical Examiners provided that the applicant holds an active state license prior to applying. A licensee whose principal place of business is legally established in the state or who is a resident of this state is eligible under the reciprocity system. Reciprocity shall be granted to the licensee to obtain only the initial reciprocal license in the state of Maryland. A licensee whose license is suspended or revoked or who has a record of violations of the regulations in any one jurisdiction within this state, at the time of applying, may not be eligible under the reciprocity system.

1. The application is available on our website or click below:
[Application for Statewide Reciprocal License](#)
2. Submit with:
 - A. A check made out to Montgomery County for the total amount \$176.00 (non-refundable), which covers application procession.
 - B. Options for photo submittals are as follows;
 - a. Mail us a front-faced professional looking photo (e.g. no sporting activities photos, no driver's licenses, no beach photos) on a **CD** disk (JPEG format). The disk should be saved accordingly (John Doe) with the individual's name and packaged in a protective container or adequate cushioning material.
 - b. Come into the office and a photo will be taken **OR**
 - c. E-mail us an electronic photo at
DPSElectricalPhotos@montgomerycountymd.gov
 - C. You must include a signed, photo static copy of current Maryland Statewide D.L.L.R. license. **The license must be designated as "04-Qualified Agent" and show Electrical Business' name you will be the agent for, your renewal date, and license number.**
1. Application is then forwarded to the Board of Electrical Examiners for review.
2. If the Board determines that the applicant meets the qualifications, the application package is then forwarded for processing.
3. The applicant is then issued an identification card, which must be carried at all times while performing electrical work within Montgomery County, under the jurisdiction of this office.

****Company for whom applicant will master MUST be licensed with Montgomery County. See DPS Electrical Business licensing page:** <http://permittingervices.montgomerycountymd.gov/DPS/license/ElectricalContractorBusinessLicense.aspx>

Call 311 or 240-777-0311 or Fax (240) 777-6262