



Department of Permitting Services  
 255 Rockville Pike, 2<sup>nd</sup> Floor  
 Rockville, MD 20850-4166  
 Phone: 311 in Montgomery County or (240)777-0311  
 Fax: (240)777-6262  
<http://www.montgomerycountymd.gov/permittingservices>



## ePlans Fire Alarm Submittal Checklist

### Plans Submittal Information

**TYPE OF PERMIT: Check One**

<input type="checkbox"/> Fire Alarm/Detection (with main control panel)	No. of Stories <input type="text"/>
<input type="checkbox"/> Fire Alarm/Detection (devices only)	No. of Devices <input type="text"/>

**LICENSE NUMBER** \_\_\_\_\_

**TYPE OF REVIEW: Check One**

Fast Track (1 Zone 20,000 sq.ft. or less)  
 Devices Only (Greater Than 20,000. sq. ft.)  
 Fire Alarm System with Main Control Panel

**OVERTIME REVIEW**

Check for Overtime Review

**DETAILED EXPLANATION OF WORK:**

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### General Submittal Requirements

**DRAWINGS:**

Project Name and Address  
 Project Owner's Name, Address, Phone Number, E-mail & Contact Person  
 Building Permit Number (if applicable)  
 Contractor's Name, Address, Phone Number, E-mail & Contact Person  
 Symbols & Abbreviation List  
 Occupancy of All Rooms/Areas (Separate List Key W/Room Numbers Not Permitted)  
 Minimum 1/8"=1'0" scale

**EQUIPMENT:**

Annotated catalog cuts for all equipment to be used



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### **WIRING DIAGRAM: (if applicable)**

Point-to-point diagram showing all terminal connections at devices and panels.

### **RISER DIAGRAM:**

All devices and panels shown

All wire counts given

### **SEQUENCE OF OPERATIONS:**

For initiating devices all system outputs shown such as audible and visual devices, annunciation, door & damper closure, AHU shutdown, door unlocking, smoke control system activation, sprinkler system activation, etc.

### **BATTERY CALCULATIONS:**

All devices and current draw shown

Total circuit load does not exceed the maximum circuit capacity

### **CIRCUIT CALCULATIONS:**

Devices, current draw and total circuit load shown